

Amendment #1

Submitted by the International Council (July 2020)

Reasoning: Replaces the word friendship with fellowship and defines the organization's tenants clearly in CKI governing documents.

ARTICLE 2. OBJECTS, MISSION, AND VISION

Section 2. Mission and Vision.

Circle K **International** is the organization that holds the promise of college students becoming tomorrow's leaders. It exists to meet the personal needs of the individual collegian through the qualities of leadership, the rewards of service, and the unique spirit of ~~friendship~~. **fellowship**. Circle K's potential lies in its ability to positively influence those in society who are facing ultimate personal decisions, and those who will one day create the vision of humanity for generations to come. Circle K is the embodiment of those qualities necessary to shape the future, realized in the colleges and universities. Circle K International is dedicated to the realization of humanity's potential.

The Mission of Circle K International shall be: Circle K International develops college and university students into a global network of responsible citizens and leaders with a lifelong commitment to service.

The Vision of Circle K International shall be: to be the leading global community-service organization on college and university campuses that enriches the world one member, one child, and one community at a time.

The Tenets of Circle K International shall be: Service, Fellowship and Leadership

Amendment #2

Submitted by the International Council (July 2020)

Reasoning: The amendment updates language to better represent current practice and to make it more clear.

ARTICLE 6. CHARTERING OF CLUBS

Section 2, 3 & 5: Multi School and Club Satellites

Article 6 Section 2. Chartering of Multiple-School Club.

A charter can be granted to a multiple-school club, with no more than one institution being a four-year institution with 5,000 students **or more**, defined as a club that is composed of students from two or more institutions that are standard degree-granting colleges, universities, junior colleges, and/or vocational technical schools that have been certified by the appropriate national, state, or provincial board(s) of education, given that these institutions are within the same Circle K International District. Charters will be governed by the same rules surrounding a four-year institution with less than 5,000 students or a two-year institution, and the name of the club will be determined by the city(ies) that contain the institutions that comprise it. A request to charter a multiple-school club must be submitted for approval to the Board of Trustees; this approval is required to form the club. The request must include an explanation of the need to charter a multiple-school club, proposed club name, club officer information, and membership roster listing each member's home institution. After receiving approval by the Board of Trustees, the charter paperwork may be submitted to the International Office.

Section 3. Re-Chartering to a Multiple-School Club.

For cases in which one Circle K club is already chartered, the Board of Officers of the district, with approval of the Director of Circle K International, shall grant permission for the club to allow students from local institution(s) to become members of said club, thus forming a multiple-school club. **No more than one institution in the re-charter process may be a four-year institution with 5,000 or more students.** If a Circle K club is already chartered at a given institution, students at that institution must remain within that given club. ~~Internet-based clubs are not permitted.~~

Section 4. Minimum Charter Strength for Multiple-School Clubs.

For all multiple-school clubs, the club's **combined membership** must adhere **at least** to the minimum club charter strength of clubs with an enrollment of **of** 1000 of **or** more as outlined in Section D, Article 7c of the Policy Code.

Section 5. Club Satellites.

1. A club satellite shall be a club formed as a subsidiary of an active Circle K club (hence known as the host CKI club).

a. Agreement from the following parties must be obtained to form a satellite club.

a. The host CKI club

b. The sponsoring Kiwanis club(s) of the host CKI club

c. The district board of officers

- d. The CKI Director in conjunction with the CKI Executive Committee
 - b. Both the host and satellite clubs are expected to honor all rules from their respective student governments.
2. A club satellite must be within reasonable range of the host club and be within the same district.
 3. Club satellite members will count as additional members to the active CKI club and be treated as such, save for the following exceptions
 - a. Club satellite members shall not count towards membership numbers in awards.
 - b. Club satellite members shall not count towards the minimum membership for a club to be active.
 - c. Club satellite members may only hold an appointed, non-voting role within the host club.**
 - c.d. ~~Club satellite members may not hold any office, whether appointed or elected, at the host club, district, or international level, with exception to a liaison position that will facilitate communication between the satellite and host club.~~
 - e.d. Satellite club members that hold a position will remain a member of the host club in that position until their term has ended or a substitute has been elected.
 4. ~~When a Club Satellite 15 members at a four-year institution with 1,000 or more students, or 10 members at a four-year institution with less than 1,000 students or a two-year institution, they will have two (2) years to charter their club. otherwise Their club satellite recognition will be revoked~~
 5. A club satellite recognition shall cease to exist either two years after the date of final approval or upon the chartering of a full Circle K club at the institution.
 - a. A club satellite may renew its recognition with the approval of the parties in subsection 3.
 6. If at any point the host CKI club ceases to be active, the club satellite shall also be deemed inactive.
 7. In cases where there are conflicts between rules set by a student government and this text, the student government rules shall supersede this section of the bylaws.
 8. No Circle K club may host more than two (2) club satellites at the same time.

Amendment #3

Submitted by the International Council (July 2020)

Reasoning: Clarifies where a member would need to go to verify they meet membership requirements .

ARTICLE 11. OFFICERS

Section 1. Officers.

The officers of Circle K International shall be a president, a vice-president, eight international trustees, the Director of Circle K International, and the district governors.

Section 2. Membership Requirements.

Any International officer will serve under the membership requirements as outlined in the governing documents **Policy Code to be** considered active at the time of election or appointment.

Amendment #4

Submitted by the International Council (July 2020)

Reasoning: Since most CKI conventions are now after the July 1st deadline, moving to prior to August 1st aligns better with our organization.

ARTICLE 12. NOMINATION AND ELECTION OF OFFICERS

Section 2. Term of Office & Administrative Year.

The president, vice-president, and trustees shall serve for a term of one (1) year or until their successors are duly elected, and/or begin their term.

The term of the international officer shall begin on the day following the close of the annual International convention and shall end on the final day of the next annual convention. In any year in which no annual Circle K International convention is held, the term of the international officer shall begin ~~July 1~~. **no later than August 1st.**

Amendment #5

Submitted by the International Council (July 2020)

Reasoning: To make this section clearer on who the International Council entails as well as providing clarification that trustees will also be elected if no convention is held.

ARTICLE 16. INTERNATIONAL COUNCIL

Section 1. Composition.

The International Council of Circle K International shall be established and consist of the **president, vice-president, trustees, and district governors**. ~~officers of Circle K International, as defined in Article 12, Section 1 of these Bylaws.~~ In addition, the Kiwanis Counselor to Circle K International shall serve as advisor to and as a non-voting ex-officio member of the Council. The Director of Circle K International shall also serve as a non-voting ex-officio member. Past presidents of Circle K International who are active members of Circle K clubs in good standing shall also be members of the International Council.

Amendment #6

Submitted by the International Council (July 2020)

Reasoning: To update this section, to allow any member to be able to apply for an International Committee Chair role.

ARTICLE 19. COMMITTEES

Section 1. Standing Committees.

a. The president with the consultation of the vice president and the Circle K International Director shall appoint Board members to the following standing committees: Membership, Global Development, Kiwanis Family Relations, Service and CKI Planning. Standing committees will consist of Trustees and members in good standing in Circle K International. Members will be eligible for such appointment for the purpose of assisting in the development of policies, programs, and procedures. ~~Only Trustees and past committee members~~ For a past committee member to be eligible, they must have served on the committee for which they are applying for no less than six (6) months

Amendment #7

Submitted by the International Council (July 2020)

Reasoning: Changes names of committees to match section title.

ARTICLE 19. COMMITTEES

Section 2. Ad-Hoc Committees.

~~Special Committees~~ **Ad-Hoc Committees** shall be appointed by the president, with the advice and consent of the CKI Board of Trustees and the Director. Such committees shall consist of International Trustees and members. The Vice President shall be responsible for ensuring that the committees remain on task. The terms of such committees shall expire coincident with the term of the CKI Board of Trustees.

The president may appoint ~~special~~ **ad-hoc** committees for the purpose of studying or investigating various issues of importance to Circle K International, or for developing specific programs or policies deemed necessary by the CKI Board of Trustees. The nature and duties of such committees shall be determined by the CKI Board of Trustees. Such committees shall consist of members and an International Board Liaison. The terms of such committees shall expire at the discretion of the president, with the advice and consent of the CKI Board of Trustees and the Director.

Amendment #8

Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees
Reasoning: Deletes outdated language that is not used anywhere else throughout the bylaws or policy code.

ARTICLE 5. MEMBERSHIP OF CIRCLE K INTERNATIONAL

Section 1. Clubs

The membership of Circle K International shall consist of Circle K **International** clubs or chapters which have been accepted by the CKI Board of Trustees and certified in the manner prescribed in these Bylaws. ~~Wherever the terms "club" or "clubs" are used, "chapter" or "chapters" may be substituted.~~

Amendment #9

Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees

Reasoning: This amendment reorders the existing language to make this section more readable. It also removes the requirement for CKI Board approval for all multi-school charters, which can cause delays depending on how often the board meets. Revising this language will allow for a quicker chartering process for multi-school clubs.

ARTICLE 6. CHARTERING OF CLUBS

Section 2. Chartering of Multiple-School Clubs

~~A charter can be granted to a multiple-school club, with no more than one institution being a four-year institution with more than 5,000 students, defined as a club that is composed of students from two or more institutions that are standard degree-granting colleges, universities, junior colleges, and/or vocational technical schools that have been certified by the appropriate national, state, or provincial board(s) of education, given that these institutions are within the same Circle K International District. Charters will be governed by the same rules surrounding a four-year institution with less than 5,000 students or a two-year institution, and the name of the club will be determined by the club members in both institutions. A request to charter a multiple-school club must be submitted for approval to the Board of Trustees; this approval is required to form the club. The request must include an explanation of the need to charter a multiple-school club, proposed club name, club officer information, and membership roster listing each member's home institution. After receiving approval by the Board of Trustees, the charter paperwork may be submitted to the International Office.~~

1. A multiple-school club is defined as a club that is composed of students from two or more institutions that meet the following criteria:

a. Both/all are within the same Circle K District

b. Both/all are standard degree-granting colleges, universities, junior colleges, and/or vocational technical schools that have been certified by the appropriate national, state, or provincial board(s) of education.

c. No more than one institution is a four-year institution with more than 5,000 students.

2. Charters will be governed by the same rules surrounding a four-year institution with less than 5,000 students or a two-year institution, and the name of the club will be determined by the club members in both institutions.

3. The charter paperwork shall be submitted to the International Office

Amendment #10

Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees
Reasoning: This will allow multi-school clubs, where members are not based on the same campus, to hold meetings online. It also clarifies and streamlines the existing wording.

ARTICLE 6. CHARTERING OF CLUBS

Section 3. Re-Chartering to a Multi-School Club.

For cases in which one Circle K **International** club is already chartered, the district board, with approval of the Director of Circle K International, shall **may** grant permission for the club to allow students from **other** local institution(s) **as defined elsewhere in this article** to become members of said club, thus forming a multiple-school club. If a Circle K club is already chartered at a given institution, students at that institution must remain within that given club. **Virtual club meetings are permitted for multiple-school clubs.**
~~Internet based clubs are not permitted.~~

Amendment #11

Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees
Reasoning: Deletes Article 22 from the CKI Bylaws because the organization no longer has an official publication.

ARTICLE 22. OFFICIAL PUBLICATION

Section 1. Publication Policy.

~~The Board of Trustees of Kiwanis International shall have full control of all questions of CKI policy of the official publication.~~

Section 2. Editor.

~~The Director of Circle K International, as editor, shall have complete charge of, and responsibility for, the issuance of the official publication, subject to the direction and control of the Board of Trustees of Kiwanis International.~~

Section 3. Editorial Content.

~~The CKI Board of Trustees shall work closely with the Director of Circle K International and the Executive Editor in the selection of the news and editorial content of the official publication, advising the Director of the needs and desires of the Circle K membership relating to the content of the official publications.~~

(All subsequent articles will be renumbered accordingly.)

Amendment #12

Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees

Reasoning: Clarifies that the CKI Director is not a required to be a member of the organization.

ARTICLE 11. OFFICERS

Section 2. Membership Requirements

Any International Officer, **except the Director of Circle K International**, will serve under the membership requirements as outlined in the governing documents specifically being considered active at a club in good standing at the time of election or appointment, and during the term of office.

Amendment #13

*Submitted by: CKI Director Jeff Harris, endorsed by the 2020-21 CKI Board of Trustees
Reasoning: With Kiwanis International switching dues collection systems, CKI's dues structure must change to meet the requirements of the new system. This amendment, changes CKI's dues structure to comport with the new system while ensuring a reasonable, equitable international membership fee.*

**Note that district dues are controlled by the districts and are separate charges from International dues. CKI simply collects district dues for the districts, then remits them back to the districts.*

ARTICLE 20. REVENUE

Section 1. International Fees.

Each Circle K club shall submit to Circle K International or its designated fiscal agent annual dues and membership information for every member, but not including honorary members. All clubs are encouraged to send fees **electronically or** via traceable means, i.e. certified mail. Clubs must submit payment by check, money order or credit card; cash will not be accepted. A club roster or dues invoice must be submitted at the time of payment. Clubs that fail to follow these guidelines for dues payment will be placed into a special handling group that will delay the processing of fees.

The amount of dues shall be determined according to the per capita gross national income defined by the World Bank for the nation of the Circle K club, as follows:

- a. Each CKI club in a nation with a per-capita gross national income of US\$10,000, or more and from a four-year institution with an enrollment of 5,000 or more students shall pay annual club **international** dues of US\$600-23 per member;
- ~~a. Each CKI club in a nation with a per capita gross national income of US \$10,000 or more from a four year institution with an enrollment of less than 5,000 students, shall pay an annual club fee of US\$450;~~
- ~~b. Each CKI club in a nation with a per capita gross national income of US\$10,000 or more and from a two-year institution shall pay an annual fee of US\$300;~~
- e. b. Each CKI club in a nation with a per-capita gross national income **of between US\$5,000 to US\$9,999** than US\$10,000 shall pay annual **international** dues of US\$150**10 per member.**
- d. **c. Each CKI club in a nation with a per-capita gross national income of US \$4,999 or less shall pay annual international dues of US\$5 per member.**

All international dues shall be payable during a period of at least sixty (60) days according to a schedule set forth in Circle K International Policies. and defined for each nation taking into account academic calendar and financial practices of the nation. There shall be no other fees or assessments of club or club members.

Section 2.

Each Circle K club that is a member of a Circle K district shall pay to Circle K International or its designated fiscal agent, annual district per-member dues defined within the district's bylaws and not exceeding US\$25 per member, ~~for every member,~~ but not including honorary members. ~~District per member fees shall be payable during the same period set forth for payment of Circle K International fees and as defined in Section 1 of this Article.~~ **District dues shall be submitted to Circle K International along with International dues, and CKI shall then remit the district dues payment to the districts.** There shall be no other fees or assessments of clubs or club members by the Circle K district.

NOTE: If the above amendments are adopted, Policy Code should also be adjusted correspondingly.

CKI Policy Code Amendment

Section D: Clubs

7: Club Status

- i. Each of the following club status categories shall be further defined as follows:
 - i. Active indicates a club has submitted ~~club fees~~ **international** and district dues for at least the minimum number of members as defined by Sub-section c above. These clubs are in good standing' and should be listed as active charters in the official records of the organization.
 - ii. Inactive indicates a club has not submitted ~~club fees,~~ **international or** district dues and proper membership information for the current fiscal year. Clubs wishing to gain active status must reactivate by remitting the ~~club fee~~ **international** and district dues plus a US\$100 reinstatement fee.
 - iii. Charter revoked indicates a club has not submitted ~~club fees,~~ **international or** district dues and proper membership information for two or more consecutive fiscal years. Any club on inactive status one year or more from the date of becoming inactive is automatically charter revoked. Clubs wishing to gain active status must charter again and pay the standard club-chartering fee.