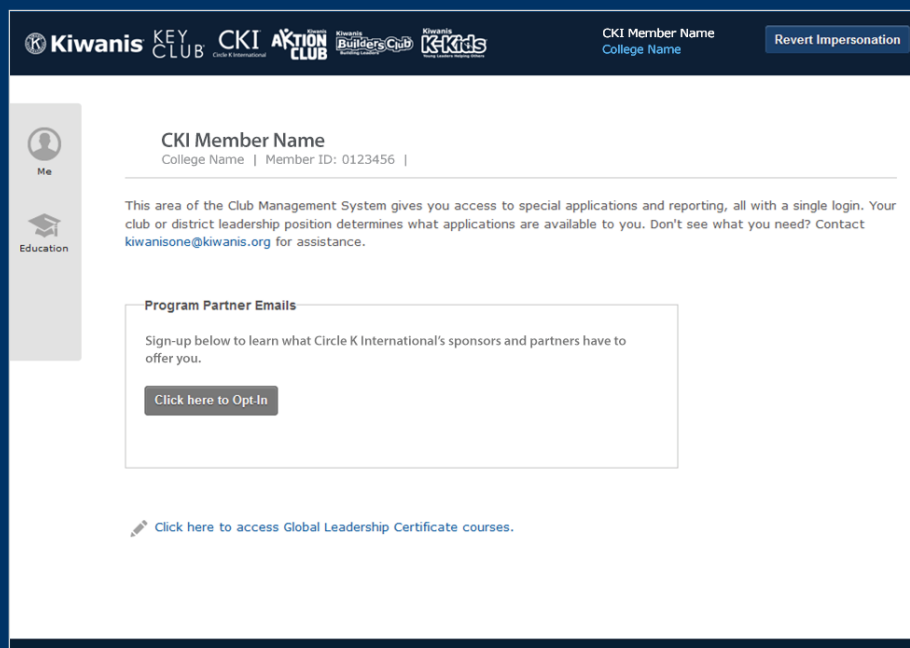


GLOBAL LEADERSHIP CERTIFICATE COURSE ACCESS INSTRUCTIONS

- 1 Sign into [Kiwanis Connect](#). If you do not have a password to the Kiwanis Connect page, click "Set your password here."
- 2 Once you click to set your password, enter your email username. **Be sure to use the same personal email address that is listed in your club's roster. Ask your CKI club president if you don't know what email address was used.** Enter your email address and set your new password.
- 3 Check your email for a link to complete your password setup.
- 4 When your password is set, return to [Kiwanis Connect](#) and sign in using your new password.
- 5 Once logged in to your personal Me page, select hyperlink "Click here to access Global Leadership Certificate courses."



- 6 Under the Dashboard's Featured Courses, click on the orange Launch Program button. A new web browser will open with the full list of courses.
- 7 Begin taking the courses!

Here is a suggested order to complete the Global Leadership Certificate courses for [Circle K International](#). If you have technical questions, please submit a helpdesk form via [Global Leadership Certificate CKI Helpdesk - Formstack](#).