

Circle K International September- October 2021-2022 Board Book



Table of Contents

I. Circle K International September Board Meeting Minutes	P. 3
II. International Presidents Updates-Kyle Lank	P. 6
III. International Vice Presidents Updates-Leah Reiser	P. 8
IV. International Trustee Updates	P. 10
V. International Committee Updates	P. 18
VI. Appendix	P. 20
A. Appendix A	P.20

September International Board Meeting Minutes

Tuesday, October 5th, 2021, 8:04 PM EST

- I. President Kyle Lank calls the meeting to order at 8:04 PM EST
- II. Roll Call
 - a. President Kyle Lank, New Jersey District- Here
 - b. Vice President Leah Reiser, Georgia District- Here
 - c. Trustee Madeleine Eichorn, Capital District- Here
 - d. Trustee Chelsea Jordan, Caribbean District- Here
 - e. Trustee Tyler Kearns, New York District- Here
 - f. Trustee Alissa McIntyre, Southwest District- Here
 - g. Trustee Liz Sevigny, New England District- Here
 - h. Trustee Katelyn Van Buren, Wisconsin Upper-Michigan District- Here
 - i. Trustee Jonathan Varano, New Jersey District-Here
 - j. Trustee Isabelle Wang, New York District- Here
 - k. CKI Executive Director Jeff Harris- Here
 - l. CKI Programs Specialist Samantha Wagner- Here
 - m. CKI Board Counselor Michael Mulhual-Here
- III. Guests
 - a. Service Leadership Programs Executive Director Michelle Study-Campbell
- IV. Trustee Chelsea Jordan led us in the CKI Pledge
- V. President Kyle Lank entertained a motion to approve the August Board Meeting Minutes
 - a. Trustee Katelyn Van Buren so moves
 - b. Trustee Alissa McIntyre seconded
 - c. No discussion
 - d. Motion carries
- VI. President Kyle Lank entertained a motion to approve the September Board Meeting Agenda
 - a. Trustee Tyler Kearns so moves
 - b. Trustee Madeleine Eichorn seconded
 - c. No discussion

- d. Motion carries
- VII. Kiwanis Staff and Board Counselor Remarks
- VIII. Florida Bylaw Amendment
 - a. President Kyle Lank entertained a motion to approve the Florida Bylaw Amendment
 - b. Trustee Liz Sevigny so moves
 - c. Trustee Katelyn Van Buren seconded
 - d. No discussion
 - e. Motion carries
- IX. Stockton University Bylaw Amendment Approval
 - a. President Kyle Lank entertained a motion to approve the Stockton University Bylaw Amendment
 - b. Trustee Tyler Kearns so moves
 - c. Trustee Madeleine Eichorn seconded
 - d. No discussion
 - e. Motion carries
- X. Updates
 - a. Charter Kit/ Fee Proposal (See Appendix A)
 - i. President Kyle Lank entertained a motion to approve the charter kit/ fee proposal
 - ii. Trustee Liz Sevigny so moves
 - iii. Trustee Tyler Kearns seconded
 - iv. No discussion
 - v. Motion carries
 - b. Advisor Meeting and Charter Team
 - c. International Goals
- XI. New Action
 - a. CKIx name change
 - i. President Kyle Lank entertained a motion to refer to a committee the motion to propose a new name for CKIx
 - ii. Trustee Tyler Kearns so moves
 - iii. Trustee Liz Sevigny seconded
 - iv. No discussion
 - v. Motion carries
 - b. Financial Stability Plan
 - c. Provisional Procedure
 - d. International Club Support
- XII. Open Floor

- XIII. President Kyle Lank entertains a motion to adjourn the meeting
 - a. Trustee Tyler Kearns so moves
 - b. Trustee Liz Sevigny seconded
 - c. No discussion
 - d. Motion carried
- XIV. President Kyle Lank adjourned the meeting at 9:43 PM EST

International President Update- Kyle Lank

Current Projects

- Governing Documents Review, Provisional Procedure
- CKI Around the World Planning
- International Convention Planning
- CKI Week
- Charter Team
- Advisor Plan
- Financial Stability Plan
- WASH plans

Event & Meeting Attendance

- Kiwanis DEI Meeting
- Rutgers Home Club Meetings
- Governing Documents Meeting
- CKI Around the World Calls
- International Convention Calls
- Active Minds Mental Wellness Town Hall
- Office Hours
- Kiwanis Club of Toronto Meeting
- Trustee Katelyn Van Buren's recruitment event
- Governor 1:1's
- Stockton CKI Meeting
- September Trustee 1:1's
- Calls with Board Counselor
- New Jersey District Board Meeting
- September Governor's Forum
- Carolinas and New Jersey Speed Dating Event
- September Executive Committee Meeting
- Panama District Discussion
- International Charter Team Meetings
- Caribbean District WASH Event
- Louisiana-Mississippi- West Tennessee Kiwanis Meeting
- WASH Meeting
- September Board Meeting
- October District Administrators Call

- October Trustee 1:1's
- Provisional Procedure Call
- Florida and Panama Meeting
- International Board Murder Mystery Party
- October Governors Forum
- October Executive Committee Meeting
- Advisor Roundtable

International Vice President Update- Leah Reiser

Current Projects

- Governing Documents Review, Provisional Procedure
- CKI Around the World Planning
- International Convention Planning
- CKI Week
- Charter Team
- Advisor Plan
- Financial Stability Plan
- WASH plans

Events & Meeting Attendance

- Weekly Staff Calls
- Active Minds Wellness Town Hall
- Office Hours
- Georgia Southern CKI Meetings
- Governing Documents Call
- International Convention Planning Calls
- September Governor's Forum
- September Executive Committee Meeting
- Governing Documents Committee Meeting
- Committee Chair 1:1's
- Around the World Call
- September Board Meeting
- Research and Finance Committee Meetings
- Active Minds Snapchat Event
- Global Development Committee Meetings
- Bi-Weekly International Chair Calls
- Provisional Procedure Call
- Statesboro Kiwanis Fair Week
- DEI Coalition Meeting
- Florida Kiwanis Meeting
- Georgia Kiwanis District Board Meeting
- International Board Murder Mystery Party
- October Governor's Forum
- Georgia Service Leadership Programs Call

- New York Key to College Q&A Event
- Advisor Roundtable

International Trustee Update – Madeleine Eichorn

Current Projects

- Checking in with Governors
- Resources for Governors
- Sistrict social media
- October UNICEF event
- Missouri-Arkansas Resources
- DEI Coalition Set Up
- Planning International Board Bonding Event

Events & Meeting Attendance

- New Jersey District Board Meeting
- Kansas District Board Meeting
- Co-Sistrict Around the World Event
- September Governor 1:1's
- October Governor 1:1's
- International Board Bonding
- DEI Coalition Meeting
- 1:1 with Jenna, DEI Coalition Chair
- 2:1 with Jenna and Leah
- Committee Chair Meeting

International Trustee Update – Chelsea Jordan

Current Projects

- Planning first sistrict event
- Recruitment plans for some districts

Events & Meeting Attendance

- Active Minds Wellness Townhall
- Trustee Katelyn Van Buren's Recruitment Event
- Home club meetings
- Advisor Roundtable
- September Governor Forum
- Kyle and Leah's Office Hours
- International Board Work Call
- Connecting the K's, Joint Kiwanis Family meeting
- Michigan District Board Meeting
- New York District Large Scale Service Project
- Home club K'education social
- Kiwanis Club of Bridgeton Celebration and Awards
- Kiwanis Barbados Divisional Council Meeting
- Joint Sistrict Event CKI Around the World
- Global Development Committee Meetings
- Caribbean District Board Meetings
- September International Board Meeting
- Michigan District Fall Rally
- International Board Social Bonding
- Caribbean District Crystal Division Treasurer Workshop
- Kiwanis Club of Bridgetown and Young Professionals President's Conference, Instillation, and Induction

International Trustee Update – Tyler Kearns

Current Projects

- Alumni Foundation Research
- Georgia Fall Membership Retreat workshop
- Research and Finance Stability Ideas
- Panama Redistricting Plan
- New York Speaking Plans
- International Awards Resources
- Key Club International Blog

Events & Meeting Attendance

- September Governor 1:1's
- October Governor 1:1's
- October Governor Group Call
- October Trustee 1:1
- September Board Meeting
- October Executive Council Meeting
- Florida and Panama Call
- Provisional Procedure Call
- Panama Redistricting Call
- Georgia Board Meeting
- Rocky Mountain Board Meeting
- International Board Murder Mystery Party
- Research and Finance Committee Meetings
- New York Conferences and Conventions Committee Meeting
- New York Speaking Fellowship Meetings
- St. Lawrence University Club Meetings
- St. Lawrence University Trunk or Treat

International Trustee Update – Alissa McIntyre

Current Projects

- Global Development Committee Tasks
- Personal daily planner
- Planning sistrict events
- Daily management plan

Events & Meeting Attendance

- Minnesota-Dakotas Board Meeting
- September Executive Call
- October Executive Call
- Global Development Committee Meetings
- September International Board Meeting
- Two Governor 1:1's

International Trustee Update – Liz Sevigny

Current Projects

- Preparing CKI Week stories/videos/anecdotes
- Preparing for Charter Task Force work
- Planning sistrict events
- Reaching out to Kentucky-Tennessee inactive clubs
- Helping Kentucky-Tennessee with Fall Event Planning
- Working on Tomorrow Fund Grant Writing Workshop

Events & Meeting Attendance

- September Governor 1:1's
- September Trustee 1:1
- Together Sistrict Social
- UC Charter Ceremony
- Homecoming SLP Panel
- Treasurer Sistrict Recruitment Tips and Tricks
- September Board Meeting
- October Trustee 1:1
- October Governors 1:1's
- Charter Task Force Meetings
- Membership Experience Committee Meetings
- International Board Party
- Carolinas District Board Meeting

International Trustee Update – Katelyn Van Buren

Current Projects

- Recruitment Tips and Tricks event planning
- Checking in with Governors
- Making plans for the fall
- Connecting with clubs in Montana

Events & Meeting Attendance

- 1:1 with Trustee Chelsea Jordan
- Home Club Meetings
- Recruitment Tips and Tricks event
- MSU CKI Meeting
- Sistrict Governor Call
- 1:1 with Zak Khan, New England
- Trustee 1:1
- Kiwanis Outreach Speech
- Trustee Office Hours
- September International Board Meeting
- Weekly volunteering at Hope Ministries
- September Governor Forum
- Capital Divisional Council Meeting
- September Executive Board Meeting
- CKI Around the World Event
- Pennsylvania District Board Meeting
- Wisconsin-Upper Michigan District Tomorrow Fund Grant Boardwalk Repair
- October Governor 1:1's
- Wisconsin-Upper Michigan Fall Event
- Provisional Procedure Meeting
- International Board Murder Mystery Party
- October Governor Forum
- Sistrict Governor Call
- Montana CKI Leaders call
- October Executive Committee Meeting
- Membership Experience Committee Meetings
- WVU Meeting

International Trustee Update – Jonathan Varano

Current Projects

- Planned and hosted a joint Sistrict event, CKI Around the World
- Actively promoting CKI Week
- Presentation a Caribbean workshop about the International Service Initiatives
- Reviewing governing documents to share feedback with the Governing Documents Committee
- Newsletter articles for districts
- Assisting districts with Fall event planning
- Promotion of the Tomorrow Fund Grants
- Louisiana Mississippi West Tennessee Hurricane Relief
- Dues Waiver Promotion

Event and Meeting Attendance

- Caribbean District CKI Solid Foundation Workshop
- 1:1 with Governing Documents Committee Chair Hannah Spargur
- September Trustee 1:1
- September Governor 1:1's
- Sistrict Event Planning Meeting
- Wisconsin Upper Michigan WUMderful Night Service Event
- CKI Around the World Sistrict Event
- New Jersey Randolph Kiwanis Dinner
- Governing Documents Committee Meeting
- Caribbean District UWI CKI Club Meeting
- New Jersey CKI Club Rally
- Caribbean CKI Mass Meeting
- Wisconsin Upper Michigan New Member Night
- Indiana Membership Education Development Conference
- New Jersey Key Club Fall Rally
- Wisconsin Upper Michigan Membership Awareness Conference
- Provisional Procedure Call
- October Governor 1:1's
- International Board Murder Mystery Party
- October Governors Forum
- Montclair State CKI Club Meetings

Current Projects

- Fielding suggestions for International Events
- Building relationships with Governors
- Reaching out to Utah-Idaho District
- Article for Ohio State University Bulletin Newsletter
- Video for Illinois Eastern Iowa Leadership Retreat

Events and Meeting Attendance

- September Governor 1:1's
- New York District Large Scale Service Project
- New York Alumni and Kiwanis Family Committee Meetings
- New York Conferences and Conventions Committee Meetings
- New York University Club and Executive Board Meetings
- University of Cincinnati Charter Celebration
- New York Speaking
- Illinois Eastern Iowa Holiday Embrace Planning Call
- New York Key to College Training Meeting and Event

International Committee Update

International Committee Members were appointed to committees on October 10th, 2021. The full committees are as followed:

Diversity Equity and Inclusion Coalition

Chair: Jenna Turner, Indiana District

Vice Chair: Joanne Kim, Alabama District

Members:

Madeleine Eichorn, Capital District

Ranen Miao, Missouri-Arkansas District

Lizzie Schmitz, Texas-Oklahoma District

Events and Awards Committee

Chair: Kyle Nunes, Caribbean District

Vice Chair: Nejere Onomakpome, Georgia District

Members:

Bobby Serda, Texas-Oklahoma District

Isabelle Wang, New York District

Lumeng Yang, New England District

Rachel Griffith, Southwest District

Tatum Vondra, Nebraska-Iowa District

Trudy-Ann Stirling, Caribbean District

Hanna Lam, California-Nevada-Hawaii District

Global Development Committee

Chair: Nancy Mi, Illinois- Eastern Iowa District

Vice Chair: Joshua Burgett, Southwest District

Global Specialist: Margaret Moore, Texas-Oklahoma District

Asia Pacific Ambassador: Grishma Bhandari, Nepal

Asia Pacific Ambassador: Gurleen Kaur, Southwest District

Kiwanis Europe Ambassador: Aleena Jacobs, New England District

Latin America Ambassador: Nicole Inocentes, Southwest District

Members:

Chelsea Jordan, Caribbean District

Alissa McIntyre, Southwest District

Governing Documents Committee

Chair: Hannah Spargur, Minnesota-Dakotas District

Vice Chair: Alexis Aldhizer, Ohio District

Members:

Emily Reale, California-Nevada-Hawaii District

Kyle Stowers, Indiana District

Austin Bicknell, Pacific Northwest District

Cecilia Leber, Indiana District

Jonathan Varano, New Jersey District

Membership Experience Committee

Chair: Deanna Fisher, Eastern Canada District

Vice Chair: Matthew Yuro, New Jersey District

Members:

Isabelle Lindenmeyer, Illinois-Eastern Iowa District

Liz Sevigny, New England District

Katelyn Van Buren, Wisconsin-Upper Michigan District

Xavier Reece, Caribbean District

Safi Ullah, Georgia District

Kaitlin Cirillo, Carolinas District

Margaret Lee, Ohio District

Joanna Carman, Wisconsin-Upper Michigan District

Zak Khan, New England District

Quiana Charles, Caribbean District

Jaquon Alexander, Caribbean District

Research and Finance Committee

Chair: Annamarie McGuire, Ohio District

Vice Chair: Nicolas Sayegh, Texas-Oklahoma District

Members:

Tyler Kearns, New York District

Selin Kavak, Florida District

Appendix A

Charter Kit Proposal

Charter Kit Proposal

Beginning in the 2022/23 service year, we recommend the following changes would be

made to the fees and kits associated with chartering a new CKI Club.

Fees:

- \$24/\$10/\$5 per member (depending on their Tier)
- District Dues

Welcome kit:

- Letter/email from director
- Stickers
- Charter document
- Member Certificates (online or via web link)
- Recruitment brochure packet
- Recruitment posters
- Link to training videos
- Link to order other materials

A la carte options:

- Pin CKI Advisor
- Pin-Club President
- Pin-Club Vice President
- Pin-Club Secretary
- Pin-Club Treasurer
- Pin-Club Bulletin Editor
- Walnut Gavel
- CKI Brass Gavel Band
- Banner - felt
- Banner - vinyl
- Gavel Stand
- Member cards
- Member Pins
- Member Certificates

** Shipping costs are additional

This proposal would replace the current system of a \$600 or \$400 flat fee for chartering,

that includes all of the items listed in the a la carte section above. In the last three years, chartering has brought in approximately \$34,000 in fees. However, once you take out the costs of shipping and the cost off all the materials included in the chartering kits, CKI only netted about \$5,000. This does not include staff costs. It is recommended that we cut down on what goes into the chartering kits and align the chartering fees with CKI's new per member fee, starting in the 2022/23 service year.

Thank you for reading! Please feel free to reach out to me with any questions:
vicepresident@circlek.org.

Yours in Service,

Leah Reiser

Circle K International Vice President